

Governors State University

Civil Service Senate Minutes

Tuesday, 05/12/2015
11:00 a.m. – Room D1496

Meeting was called to order at 11:10 a.m. by Sheryl Jones Harper. Roll call was done by Joyce Giroux.

	Present	Excused	Absent		Present	Excused	Absent
Paula Cosenza (2016)	X			Audrey McIntyre (2016)	X		
Candace Dade (2016)		X		Eric Nicholson (2016)	X		
Dennis Dent (2016)			X	Laura Owens (2015)	X		
Lauren Esolato (2015)			X	Gina Ragland (2016)	X		
Dorothea Franklin (2016)		X		LaTonia Richmond (2015)	X		
LaSheena Fuller (2016)	X			Raquel Rios-Aguirre (2016)	X		
Joyce Giroux (2016)	X			Mary Rothenberg (2015)			X
Adrienne Gray (2015)	X			Debra Sbalchiero (2015)		X	
Senator opening				Karen Sinwelski (2015)	X		
Shawn Jones 2015			X	Scott Smith (2015)			X
Sheryl Jones-Harper (2016)	X			Sabrina Slocum (2015)	X		
Sandi Kawanna (2016)	X			Merri Wilkerson (2015)	X		

Guests: Sandra Alvarado, HR and Shaniqua Jones, Senator Elect

Approval of Minutes:

Approval of CS Meeting Minutes for April 14, 2015, motion to approve, 1st by Karen Sinwelski, 2nd by Sandi Kawanna. All were in favor to approve the motion.

Committee Reports:

1. **Governance Committee** – Eric Nicholson: Eric stated that the new senators elect will be inducted into the senate during the July 2015 meeting. Laura Owens suggested that 1 or 2 senators should only fill a 1-year term; because when a senator resigns, it is very difficult to fill the opening. Other open spots should be 2 years. Eric Nicholson stated that it is always difficult to fill an opening once a senator has resigned from their position in the senate. A motion was brought to the floor for approval, all were in favor, one opposed; motion passed.

2. **Financial Committee** – Gina Ragland. Gina mentioned that there was approximately \$22,000 in funds in all Civil Service accounts presently.
3. **Correspondence Committee** – Laura Owens. Laura mentioned that flyers went out last month for the vendor fair, employee-of-the-month and educational assistance. She also sent out a sympathy card for Peggy Woodard's mother and a plant to John DeYoung on the passing of his mother.
4. **Affairs Committee** – LaSheena Fuller/Gina Ragland. Gina commented that the vendor fair went well overall even though a lot of vendors complained that they did not sell anything. It was suggested that the vendor fair be advertised in some format outside the university. CSS will not be able to have the senator retreat because of appearances with regards to the state budget issues. The affairs committee distributed a pizza cart (instead of the breakfast cart) to the Family Development Center and it was appreciated by all.
5. **Employee of the Month Report** – Raquel Rios. Raquel reported that the process was changed to submit employee-of-the-month nominations; criteria was changed to make it a simpler process to nominate someone. Stephanie Juarez was informed to keep nominees in the pool for 6 months then put them in a side pool for use if regular pool runs below 3; the side pool nominees will then be kept up to a year. Collice King in Admissions was the April EOM winner.
6. **EAC Report** – Ann Jaso. Ann Jaso sent an email of the meeting minutes of the January 2015 quarterly meeting. An amendment has been proposed to expand the pool of candidates for professional positions.
7. **Educational Assistance Fund Report** – Lynne Clayton. Lynn was not available for a report; Laura Owens announced that 4 awards for spring were distributed to the winners.
8. **PRC/PBAC/BOT-Adm. Meeting:** -President Sheryl Jones-Harper. Sheryl was unable to attend the BOT meeting; Latonia Richmond attended. A resolution was approved for 2.8% increase for employees, the lease for the Naperville satellite office has been terminated. Tuition increases were approved. It was reported at the meeting that 300 freshmen had applied, 240 had been approved and 90 have confirmed to attend this fall. Also, a new food vendor, ARENA, has been approved and will start July 1, 2015.

Old Business:

New Business:

Adjournment: Karen Sinwelski moved to adjourn the meeting. Laura Owens seconded the motion. All voted in favor by voice vote. Motion carries. Meeting adjourned at 11:58am.